

SAINT CLAIR AREA SCHOOL DISTRICT
227 South Mill Street
Saint Clair, PA 17970
570-429-2716



The mission of the Saint Clair Area School District is to work with the community to provide a safe, welcoming, student-oriented learning environment in which each student is challenged to reflect, question, and create.

AGENDA
Minutes
May 3rd, 2023

A regular meeting of the Saint Clair Area School District Board of School Directors will be held immediately after the Work Session on May 3th, 2023 in the cafetorium of the Saint Clair Elementary/Middle School, 227 South Mill Street, Saint Clair, PA 17970-1338.

1. Call to Order by President, Michael Holobetz
2. Pledge of Allegiance
3. Roll Call

Virginia Bartashus	<u>P</u>
Scott Clews	<u>P</u>
Jennifer Fegley	<u>P</u>
Michael Holobetz	<u>P</u>
Thomas Kaledas	<u>P</u>
William Kimber	<u>P</u>
Bernard Kuperavage	<u>P</u>
Erin Murhon	<u>A</u>
Dr. Erin Portland	<u>P</u>

4. The Secretary announced that a quorum was present and business could proceed. Others present were 0 citizens; Superintendent, Thomas McLaughlin; Principal, Jennifer Buletza; Business Manager, Terry Schane; Solicitor, Thomas J. Campion, Jr. and 0 members of the press.

NOTICE OF EXECUTIVE SESSION

The Saint Clair Area Board of Directors conducted an executive work session on April 5, 2023 from 6:20 PM to 6:45 PM to discuss personnel and legal issues. No vote or formal action was taken at that time.

Members of the Public may speak at this time on any items on the Agenda.

5. Moved by Bartashus and Clews to approve the following Motions:
(Presented prior to Meeting)
Approval of Minutes of April 5th, 2023 Meeting
Approval of Invoices presented for payment
Approval of the Treasurer’s Report for the period ending March 31, 2023
Approval of the Tax Report for the period ending March 31, 2023
Approval of the Cafeteria Fund Report for the month of March
ROLL CALL: 8-0

6. Moved by Kaledas and Kimber that the Board approve adoption of a proposed General Budget Fund for the 2023-2024 school year in the amount of \$13,009,337.47.
ROLL CALL: 8-0

7. Moved by Holobetz and Kuperavage that the Board authorize the secretary to advertise the proposed budget for 2023-2024 in accordance with provisions of the Public School Code.
ROLL CALL: 8-0

8. Moved by Fegley and Bartashus that the Board establish June 7, 2023 as the date for the final adoption of the 2023-2024 General Fund Budget.
ROLL CALL: 8-0

9. Moved by Portland and Fegley to designate Mid Penn Bank (formally Riverview Bank) as the depositor for the Athletic, Cafeteria, General, Payroll, Scholarship, Student Activity and Tax Collectors Funds for the 2023-2024 fiscal year.
ROLL CALL: 8-0

10. Moved by Kuperavage and Holobetz to designate Wilmington Trust as the Debt Service Paying Agent for the 2023-2024 fiscal year.
ROLL CALL: 8-0

11. Moved by Clews and Kaledas to approve continued participation in the Pennsylvania Local Government Investment Trust, the Pennsylvania School District Liquid Asset Fund Investment Program and the Pennsylvania Treasurer’s Invest Program, CACL Federal Credit Union, and Hidden River Credit Union for Local Governments during the 2023-2024 fiscal year.
ROLL CALL: 8-0

12. Election of a Treasurer for a one (1) year term effective July 1, 2023 through June 30, 2024 at the rate of \$0 per hour for services performed.
_____nominated Erin Murhon
_____nominated _____
Moved by Bartashus and Clews to close nominations for Treasurer.
Moved by Clews and Kimber to elect Erin Murhon as Treasurer of the Saint Clair Area School Board.
ROLL CALL: 8-0

13. Moved by Kimber and Holobetz to approve the appointment of the St. Clair Borough as the conservator by the court of common pleas for parcel numbers. 62-02-0066.000 and 62-03-0288.000.
ROLL CALL: 8-0
14. Moved by Bartashus and Fegley to approve the agreement between St. Clair Area School District and Mahanoy Area School District for Speech Therapy Services.
ROLL CALL: 8-0
15. Moved by Portland and Clews to approve the following agreements:
Child and Family Support Services, Inc (2)
ROLL CALL: 8-0
16. Moved by Kaledas and Holobetz to approve the ARP ESSER Health and Safety Plan as mandated.
ROLL CALL: 8-0
17. Moved by Portland and Kuperavage to approve the following trips:
Life Skills classroom trips to North Schuylkill for the passing of the torch for the Spartan Games on May 2nd and Strike Zone Alley and Palermos on 5/4/23
STEM trip to Harrisburg Farm Show on 5/12/23
ROLL CALL: 8-0
18. Moved by Kaledas and Kuperavage to approve the 2023-2023 Child Development Lease (2).
ROLL CALL: 8-0
19. Moved by Clews and Fegley to approve “Skook United AAU” to use the gym Tuesdays and Thursdays for May and June. Please see interim.
ROLL CALL: 8-0

PERSONNEL (can be approved in one motion at the Board’s discretion 20-31)

20. Moved by Kaledas and Bartashus to approve Kathy Blasser, Tammy Zackus, Mark Laubentine, Jillian Zuk, Abigail Prock, Savannah Koles, Sandee Mickonis as summer school teachers (at contract rate).
21. Moved by Kaledas and Bartashus to approve Shannon Wolff, Meghan Rhoads, Millie McCormick, Sarah Fees, Allan Smith, and Deborah Sohosky for the summer reading program at contract rate.
22. Moved by Portland and Bartashus to approve Lisa Lindenmuth, Lisa Kaledas, Diane Rennick, Joe Frantz, Emillee Clews, Kaitlyn Cicero, and Rachel Gable as summer food workers.
23. Moved by Kaledas and Bartashus to approve Kimberly Martin, Jennifer Andruchek, Shannon Wolff, Amanda Johns, and Jill Zuk as Achieve teachers.

24. Moved by Kaledas and Bartashus to approve the resignation of Janis Hocker as a paraprofessional effective at the end of the 2022-2023 school year.
25. Moved by Kaledas and Bartashus to approve the resignation of Carolyn March as a full time teacher effective at the end of the 2022-2023 school year.
26. Moved by Kaledas and Bartashus to approve the resignation of Hilary Grube as a full time middle school math teacher effective at the end of the 2022-2023 school year.
27. Moved by Kaledas and Bartashus to approve a leave without pay request for
Employee 3355 for 5/9/23
Employee 3245 for 4/11/23, 4/12/23, 4/14/23, 4/20/23, 4/21/23, 4/24/23, 4/25/23, 4/28/23 and 5/9/23
Employee 3285 for 4/14/23, 4/17/23, 4/25/23, and 4/27/23
28. Moved by Kaledas and Bartashus to approve Sean Jones for summer technology duties not to exceed 40 hours.
29. Moved by Kaledas and Bartashus to approve Kimberly Martin for the Extended School Year Program.
30. Moved by Kaledas and Bartashus to approve Conlan Buletza as a summer maintenance worker.
31. Moved by Kaledas and Bartashus to approve Hannah Leskin as a full time elementary teacher with a salary of \$40,000 effective at the beginning of the 2023-2024 school year.

ROLL CALL: 8-0

Recognition of the Students of the Month

- K- Londyn Platts
- 1- Fletcher Drum
- 2- Connor Sterling
- 3- Isabella Guido
- 4- Ah'Mari Glenn
- 5- Harmony Sieck
- 6- Izabella Zelinsky
- 7- Maiya Johns
- 8- Madelyn Begansky

REMARKS

32. Moved by Clews and Kaledas that the meeting be adjourned at 7:38 P.M.

ROLL CALL: 8-0

DATES TO REMEMBER:

May 17, 2023	Kindergarten Graduation at 6:00 PM
May 24, 2023	8 th Grade Graduation at 6:00 PM rain date 5/25/23
May 26, 2023	Last Day of School – Early Dismissal at 12:00 PM
May 30, 2023	Last Teacher Day/ Teacher In-Service
June 7, 2023	Finance, Work Session, Board Meeting